

Job Title: **Waterfront Specialist: Canoeing/Kayaking**

Classification: *Nonexempt (Seasonal)*

Reports to: *Camp Directors*

### **Position Purpose**

To further the mission of the camp through assisting in the planning of boating activities at the camp's waterfront. Deliver boating activities that are safe, fun, and appropriate to the campers' age and abilities. Assist in the management to the physical operation of the boating facilities and equipment.

### **Essential Job Functions**

1. Deliver a fun boating program to campers
  - Evaluate aquatics abilities of campers and staff.
  - Deliver creative boating program activities *include the specific boating programs offered at the camp such as canoeing, kayaking, row boating, sailboards, etc.*
  - Evaluate the success of the boating programs and the development of the camper's' abilities and skills in the watercrafts utilized.
2. Ensure that camp staff and campers know and follow safety and educational procedures in boating
  - Assist in the implementation of staff training for boating.
  - Train other staff in their boating responsibilities.
  - Ensure campers and staff follows safety procedures for boating.
3. Assist in the management and care of the physical facilities and equipment in the waterfront program area
  - Conduct a daily check of the area and equipment for safety, cleanliness, and good repair.
  - Clean waterfront area daily keeping it free of hazards and debris.

### **Other Job Duties**

- Participate enthusiastically in all camp activities, planning, and leading those as assigned.
- Participate as a member of the camp staff team to deliver and supervise evening programs, special events, and other all-camp activities and camp functions.
- Assist in the planning of any special events on or near the waterfront.

### **Relationships**

*Waterfront specialists often have direct relationships with the counseling staff and may actually serve as a counselor with a camper group when not on duty at the waterfront.*

### **Equipment Used**

*Canoes, canoe trailer*

### **Qualifications (Minimum qualifications and experience)**

- Current certification in WSI (Water Safety Instructor).
- Current instructional certification in specified craft or related experience in that craft.

- Current certification in first aid and CPR. *Advanced certification may be required based on camp location and site of delivery of aquatic programs. \*see above*
- Prior experience at a waterfront similar to the camp.

### **Knowledge Skills and Abilities**

- Training and experience in waterfront activities that are offered at the camp.
- Desire and ability to work with children outdoors in the water.

### **Physical Aspects of the Position**

- Ability to communicate and work with groups participating (age and skill levels) and provide necessary instruction to campers and staff.
- Ability to observe camper behavior and assess its appropriateness, enforce appropriate safety regulations and emergency procedures, and apply appropriate behavior-management techniques.
- Ability to observe staff behavior and assess its appropriateness, enforce appropriate safety regulations and emergency procedures, and apply appropriate management techniques.
- Ability to load and unload canoes from canoe trailer and drive trailer to canoeing location.
- Visual and auditory ability to identify and respond to environmental and other hazards related to the activity.
- Physical ability to respond appropriately to situations requiring first aid. Must be able to assist campers in an emergency (fire, evacuation, illness, or injury) and possess strength and endurance required to maintain constant supervision of campers.

*Endurance including prolonged sitting, standing, some bending, stooping, and stretching. Requires eye-hand coordination and manual dexterity to manipulate waterfront equipment and waterfront activities. Requires normal range of hearing and eyesight to record, prepare, and communicate appropriate camper activities/programs and the ability to lift up to 50 lbs. Willingness to work irregular hours delivering program in the facility available. Operate with daily exposure to the sun and heat and varying water conditions.*

Interested applicants please email [summercamp@earthplace.org](mailto:summercamp@earthplace.org).