

Job Title: **Summer Camp Trekkers Counselor**
Classification: **Nonexempt**
Reports to: *Camp Directors*

Position Purpose

Counselors are the primary caregivers for each camper. The Trekkers Counselor is responsible for planning, teaching, coordinating, and carrying out activities and guiding campers in their personal growth and relationships. Trekkers counselors are also expected to attend and participate in overnight functions. Preferred candidates will be motivated, self-starting, independent individuals with outdoor knowledge and experience. Also preferred: WSI certification.

Essential Job Functions

1. Assist in the direction, supervision, and organization of campers in their camper group within activities and throughout the camp in order to meet the intended camper outcomes.
 - Apply basic youth development principles in working with campers through communication, relationship development, and respect for diversity, involvement and empowerment of youth.
 - Assures campers are properly supervised **at all times.**
 - Be aware of and implement safety guidelines.
2. Participate in the development and implementation of program activities for campers within the mission and outcomes.
 - Responsible for leading with the teaching of activities.
 - Actively participate in all program areas as assigned.
 - Provide for a progression of activities within the framework of individual and group interests and abilities.
 - Assist in program areas such as **waterfront, nature,** all camp activities, and arts and crafts as directed.
3. Maintain high standards of health and safety in all activities for campers and staff.
 - Provide the daily care of each camper within your supervision including recognition of personal health needs.
 - Ensure that campers receive their medications as directed by Health Care Manager.
 - Be alert to campers and staff needs and assist them with personal and/or health problems; discuss with camp health manager and/or camp director when appropriate.
 - Be alert to equipment and facilities to ensure utilization, proper care, and maintenance is adhered to; report repairs needed promptly to camp director.
4. Be a role model to campers and staff in your attitude and behavior.
 - Set a good example to campers and others in regard to general camp procedures and practices including sanitation, schedule, and sportsmanship.
 - Follow and uphold all safety and security rules and procedures.
5. Represent the camp when interacting with parents or community members.
 - Provide parents appropriate feedback and information as needed for their campers to have a successful camp experience.
 - Follow safety and security protocols when campers are in public while presenting a positive image of the camp.

Other Job Duties

- Provide supervision for campers while driving campers to and from camp or during scheduled field trips off of camp property.
- Contribute to verbal and written evaluations and parent communications.
- Clean up after weekly camp out: put away tents, clean dinner and breakfast dishes, make sure campers take all of their gear upon pick up.
- Purchase supplies for dinner and breakfast using Earthplace debit card.
- Submit all receipts for groceries, admission tickets, tolls, gas to Earthplace Director of Finance.
- Keep vehicles clean for use.

Qualifications (Minimum Education and Experience)

- Must be 20 years of age and high school graduate.
- Must be able to obtain or become certified in First Aid/CPR, and Lifeguarding.
- Must submit health history record and examination form prior to first day of work.
- Ability to interact with all age levels.

Knowledge, Skills, and Abilities

- Understanding of the development needs of youth.
- Ability to relate to youth and adults in a positive manner.
- Demonstrated knowledge and skill in program areas designated camp program areas.

Physical Aspects of the Job

- Ability to communicate and work with groups participating (age and skill levels) and provide necessary instruction to campers and staff.
- Ability to observe camper behavior and assess its appropriateness, enforce appropriate safety regulations and emergency procedures, and apply appropriate behavior-management techniques as outlined in the Positive Guidance Policy.
- Ability to observe staff behavior, and assess its appropriateness, enforce appropriate safety regulations and emergency procedures, and apply appropriate management techniques.
- Visual and auditory ability to identify and respond to environmental and other hazards related to the activity.
- Physical ability to respond appropriately to situations requiring first aid. Must be able to assist campers in an emergency (fire, evacuation, illness, or injury) and possess strength and endurance required to maintain constant supervision of campers.

Endurance including prolonged standing, some bending, stooping, walking long distances, hiking, climbing, driving, and stretching; requires eye-hand coordination and manual dexterity to manipulate outdoor equipment and camp activities; requires normal range of hearing and eyesight to record, prepare, and communicate appropriate camper activities/programs and the ability to lift up to 50 lbs; willing to work irregular hours with limited or simple equipment and facilities; and with daily exposure to the sun, heat, and animals such as bugs, snakes, bats, etc.

Interested applicants please email summercamp@earthplace.org.